



The University of Manchester

## **ALUMNI ASSOCIATION ADVISORY BOARD**

### **Minutes of the meeting held on 26 February 2014**

Present: Jayne Charnock, Paddy Hackett, Claire Kilner (Secretary), Simon Morrison, Grace Skelton, Andrew Spinoza, Janine Watson (Chair).

In attendance: Helen Foote, Markus Karlsson-Jones, Richard Screatton, Tim Westlake.

#### **1. Apologies**

Shazia Chaudry, Rod Coombs, Chris Cox, Katherine Leopold, Joel Oxberry, Paul Sutherland, Michael Taylor.

#### **2. A presentation about the Directorate for the Student Experience (DSE)**

RECEIVED: A presentation about the DSE delivered by Dr Tim Westlake, Director for the Student Experience. The presentation involved a tour of the Atrium and covered support from alumni through mentoring, careers events, volunteering, placements and scholarships. This was followed by a question and answer session.

NOTED: Janine Watson thanked Tim Westlake for his interesting presentation and tour of the Atrium.

#### **3. A report by the Chairman**

RECEIVED: Chairman's report.

NOTED: A lecture by the Chancellor Tom Bloxham, 'Manchester helped Make Me: From Studying Politics and Modern History to Urban Regeneration', was attended by 400 students and very positive feedback was received.

Janine Watson, Michael Taylor and Andrew Spinoza participated with other alumni in the Communications Speed Networking event. Janine reported it was an excellent and intense event.

Markus Karlsson-Jones and the team were thanked for providing fascinating regular updates on the Social Media channels.

Ian Rankin was thanked at the London Dinner after standing down as a Board member.

Janine Watson appeared on the cover of the February/March issue of the Didsbury Magazine. In her interview she talked about the excellence of The University of Manchester.

#### **4. The minutes of the meeting held on 23 October 2013**

RECEIVED: Minutes of the meeting held on 23 October 2013.

ACTION: The minutes were approved by members of the Board.

#### **5. Any matters arising from the minutes**

NOTED: No matters arising.

#### **6. A report by the Director of Development**

RECEIVED: Report by the Deputy Director.

NOTED: It has been a good year for fundraising and our younger graduate donor numbers are increasing.

The London network launch event, hosted by Rod Coombs, was a success and sparked many Social Media comments. Katherine Leopold has made good connections and is keen to make the network work. Feedback from the event has been very positive.

The London Dinner will be held at the House of Commons on 20 November 2014.

The Global Graduate thank you events have taken place.

The EPS magazine is due to go to press soon – expected delivery April 2014

Tom Bloxham's term of office will come to an end on 31 August 2015. The election for the new Chancellor will be held in Spring 2015 and voting will take place largely online. It will be run by the Deputy Secretary's Office and promoted in the alumni magazine, *Your Manchester*, and other alumni communications to all alumni.

ACTION: Circulate London network launch event attendee list to AAAB members. (HF)  
Consider nominations for the Chancellor (AAAB members)

#### **7. The proposed new Alumni Association Constitution**

RECEIVED: The proposed new Alumni Association Constitution. (CK)

#### **8. Timings and arrangements for the presentation of the Constitution to an open meeting of the Alumni Association**

NOTED: The proposed Constitution and amendments have now been approved by the Task & Finish group; Rod Coombs; Will Spinks, Martin Conway and the legal team as well as the Board. The process is now for it to go before an open meeting of the Alumni Association on 3 April, the University's Planning and Resources Committee, then the University Board of Governors where it will be considered.

#### **9. Alumni Advisory Board representation on the Alumni Social Responsibility and Volunteer of the Year Awards panel**

NOTED: The Volunteer of the Year Awards will take place on 8 April. Paddy Hackett is happy to sit on the panel again. (RS)

#### **10. An update on the Global Impact Awards**

RECEIVED: An update on the Global Impact Awards, a programme where each participant receives £250 in support of them completing voluntary work overseas. (RS)

NOTED: The closing date for applicants is 28 February. There have been 14 applications and 70 requests for application forms to date. The School of Environment, Education and Development will match the number of awards for SEED students who receive an Award.

ACTION: It was suggested that other Schools should be encouraged to do the same. (RS)

#### **11. Nominations for the Outstanding Alumni Awards 2014**

NOTED: It was agreed that voting would be done electronically as not all members of the Board were present at the meeting. It was requested that biographies of the candidates and the criteria for the selection process are both circulated in advance of voting. If candidates are not chosen this time they will not be exempt from receiving an award in future.

ACTION: Circulate biographies of the candidates and criteria for the selection process to AAAB members. (RS)

#### **12. A briefing on arrangements for filling vacancies for alumni representatives on the General Assembly**

NOTED: The open meeting to discuss the normal business of the AGM will be in June 2014, later than is usual, in order to accommodate the open meeting to discuss the constitution, which is to be held 3 April 2014.

The terms of office for seven members of General Assembly are due to come to an end this year. Those members eligible to stand for re-election will be invited to do so. Nominations will be opened for the seven positions and this will be communicated to members of the Alumni Association in the usual ways. The elections will be conducted as outlined in the constitution.

ACTION: To prepare correspondence to the relevant members in respect of their terms of office coming to an end (CK)

To open nominations and facilitate the process of the election accordingly. (CK)

#### **13. Any other business**

NOTED: The Ordinance pertaining to the election of the Chancellor was discussed. The University is actively considering the process and the Alumni Association is urged to consider nominations. Janine Watson is available for discussions on the process.

The Alumni Magazine will arrive in late August/early September to fit in with publicity for the election process. The Editorial Board will meet as usual.

The Social Media campaign #IloveUoM will end 27 February. Markus took a photo of the AAAB members for the finale of the campaign.

#### **14. Dates of future meetings**

**Open Meeting of the Alumni Association:** Thursday 3 April 2014 17:15-19:00 Lecture Theatre A, University Place

**Next AAAB meeting:** to be rescheduled from Wednesday 18 June 2014 16:15 in Committee Room A, Whitworth Building as this falls the day after an open meeting of the Alumni Association (17 June 2014).